

THE OFFICIAL REGISTER OF DRIVING INSTRUCTOR TRAINING

Administered by DVSA in association with DVTA (Northern Ireland) – Regulated by the Industry



Driver & Vehicle
Standards
Agency



BRITANNIA DRIVING SCHOOL
285 Kingston Road, Wimbledon Chase, London, SW20 8LB

Principal: Peter Owen

ORDIT Ref: 0143

Having met the criteria laid down in respect of- *Premises; Vehicles; Training; and Administration*, by the *Driver & Vehicle Standards Agency*, and having agreed to abide by the *ORDIT Code of Practice*, is now included in:

The Official Register of Driving Instructor Training

THE ORDIT CODE OF PRACTICE

Those on the Register must: -

- a. Clearly inform all prospective customers in writing of the services provided, with particular reference to trainers' qualifications, costs, venue, duration and content in relation to the ADI examination structure. Make adequate provisions to acquaint clients with the establishment's terms of business and have a complaints procedure.
- b. Take all reasonable care, skill and diligence in training clients in all relevant aspects of traffic and driver education, taking account of individual training needs and ensuring the safety of students.
- c. Not discuss information disclosed by a client during training with any other party, except where under obligation in law. Not discuss the client's progress or driving or instructional standard with any other party, except for normal consultation within the establishment. Where the lessons are being paid for by another person or company, the third party shall have the right to this information, providing this is given with the client's knowledge.
- d. Ensure all vehicles used in training are maintained in a safe and satisfactory condition, and are properly insured, taxed and where appropriate certified as roadworthy.
- e. Apply an honest, moral and professional approach in all business practice and avoid improper language, suggestion or physical contact with the clients whilst maintaining proper standards of personal hygiene and dress.
- f. Ensure that professional ADI training complies with the current legislation particularly in respect of business premises and practice, staff, vehicles and public liability. Abide by ORDIT's Advertising Code and other requirements for the provision of a professional service.



Date of issue: 23 February 2017

ADI Registrar

Valid until: 28 February 2019

This certificate applies to the address of the premises inspected and is not transferable to a new location. This Certificate is the property of the ADI Registrar and must be returned on demand. If Register entry is terminated, to continue to display this certificate is an offence under the *Trades Description Act*.